

## Reservation and Booking Information

### Definitions:

**PUBLIC/SERVICE GROUPS** are governmental, educational, religious, civic, service or bipartisan groups that do not charge a fee. If a fee is charged, it is nominal and covers only operating expenses. This includes any group with valid non-profit status issued by the IRS.

**PRIVATE GROUPS** are any groups that do not fit the Public/Service Group criteria listed above.

**NON-RESIDENT GROUPS** are groups whose primary business address is outside of Lancaster County.

**IN-PARK** programs are scheduled within the properties owned by the Lancaster County Department of Parks and Recreation.

**ON-SITE** programs are held at the requesting group's location.

### Information:

- Facility reservations and program bookings are made on a first come, first served basis.
- Facility reservations, program bookings and pool memberships can be made in person at the Park Main Office or the Environmental Education Office. Memberships and garden plot reservations can be made online at [www.lancastercountyparks.org](http://www.lancastercountyparks.org).
- Full payment for reservations and memberships is required at time of purchase. Payment for ballfield rentals and special events will be made according to the terms and conditions for those activities.
- Groups making facility reservations or program bookings of 5 or more dates are eligible for a 15% discount if full payment is made in advance.
- All open-air facilities with water and restrooms are winterized from October 15 to April 15.
- Hard-surface courts and open field areas (excluding campgrounds, ball fields and open-air pavilions) are available on a first come, first served basis to the general public if no reservation has been made.

Please visit [www.lancastercountyparks.org](http://www.lancastercountyparks.org) for a complete list of park rules and regulations.

## Refund Policy

Persons or groups reserving facilities or booking programs do so with the understanding and acceptance of the following:

- Cancellations made by the Parks Department are subject to a full refund.
- Customer cancellation or re-scheduling requests made **15 or more calendar days** before the event date shall have all fees returned, less a 10% processing charge per date booked.
- Customer cancellation or re-scheduling requests made **8 to 14 calendar days** before the event shall have 50% of their fees returned.
- Customer cancellation or re-scheduling requests made **7 or fewer calendar days** before the event date shall forfeit any refund.
- All refunds less than \$10 will be credited to the customer's account - no check or credit card refunds will be issued for amounts less than \$10.

## Rain Cancellations

Rain cancellations are defined as outdoor planned events (no roof overhead) which are rained out before the event begins. These may be refunded or rescheduled at no charge, subject to availability.



Pavilion 11

## Lancaster County Board of Commissioners

*For additional details on park facilities or services, please contact the Park and Recreation Office.*

### Lancaster County Department of Parks & Recreation

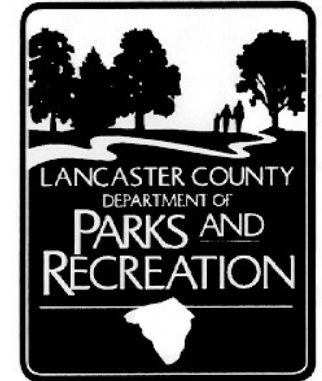
1050 Rockford Road  
Lancaster PA 17602

Phone: (717) 299-8215

Email: [parks@co.lancaster.pa.us](mailto:parks@co.lancaster.pa.us)

Website: [www.lancastercountyparks.org](http://www.lancastercountyparks.org)

## Fee Schedule 2022



### Administrative Office

1050 Rockford Road  
Lancaster, PA 17602  
(717) 299-8215  
Fax: (717) 295-5942

### Environmental Education Office

3 Nature's Way  
Lancaster, PA 17602  
(717) 295-2055  
Fax: (717) 295-3688

Email: [parks@co.lancaster.pa.us](mailto:parks@co.lancaster.pa.us)  
Website: [www.lancastercountyparks.org](http://www.lancastercountyparks.org)

## Pavilions

Buchmiller County Park:      **Mon.-**    **Fri.**    **Sat.**  
**Thurs.**    **& Sun.**    **& Hol.**

### **Pavilions 31, 32, & 33**

Public/Service Group	\$49	\$83	\$91
Private Group	\$56	\$91	\$100

### Central Park:

### **Pavilions 1, 2, & 3**

Public/Service Group	\$49	\$83	\$91
Private Group	\$56	\$91	\$100

### **Pavilion 11**

Public/Service Group	\$78	\$102	\$113
Private Group	\$86	\$108	\$119

### **Pavilion 21\***

*(Semi-enclosed pavilion with kitchen and fireplace)*

Public/Service Group	\$81	\$111	\$122
Private Group	\$93	\$117	\$130

### **Kiwanis Lodge 22\***

*(Enclosed building with kitchen and electric fireplace)*

Full Day Rental	\$162	\$242	\$270
Evening Rental (4-10pm)	\$91		

*\*A refundable \$100 security deposit is required when picking up keys for Pavilion 21 and Pavilion 22.*

### Volleyball Equipment Rental

Volleyball and Net (per day)	\$9
------------------------------	-----

*Volleyball equipment will only be rented along with a pavilion. A refundable \$75 security deposit is required for equipment rental.*

## Gazebos

### **Breezyview Gazebo** at Chickies Rock Park

*(Not equipped with electricity or restroom service.)*

Up to 3 hours	\$90
Each additional hour	\$15

### **Garden of 5 Senses Gazebo** at Central Park

Up to 3 hours	\$90
Each additional hour	\$15

## Environmental Center

### **Auditorium**

Equipped with eight 8' tables and a projection screen; catered lunches are permitted. Food preparation is not allowed on-site.

Up to 4-hour meeting	\$76
4-8-hour meeting	\$135

*For a complete set of rules and regulations concerning the rental of the Environmental Center Auditorium, please contact the Park Office at (717) 299-8215.*

## Mill Creek Primitive Camping Area

April 1– October 31

### **Campsites 1-5**

The maximum stay is 7 consecutive days (6 nights) followed by an absence of 7 days.

*Prices are per campsite, per night.*

Organized Youth Group	
Up to 4 people	\$23
Each additional person (8 max)	\$2.50
Private Groups and Adult Groups	
Up to 4 persons	\$23
Each additional person (8 max)	\$3.50

Firewood—Cooking Pile (10-12 pieces)      \$10

*Firewood is available with the rental of a campsite or Pavilion 21.*

## Community Garden Plot Program

### **Garden Plots** (April 15 - October 15)

Small plots - 20'x20'	\$25
Large plots - 40'x20'	\$31

### **Organic Garden Plots** (November 1 - October 31)

Large plots - 40'x20'	\$47
-----------------------	------

*For a complete set of organic and non-organic garden plot rules and regulations, please contact the Parks Office at (717) 299-8215.*

## Athletic Fields and Tennis Courts

### **Athletic Fields 1-5** at Central Park

Up to 2 hours (per field)	\$24
Lights for Fields 1 & 2*	\$37.80

*\*Rates are per hour, billed per minute.*

Groups using the fields must provide a \$100 security deposit (no light use) or a \$300 security deposit (with light use).

### **Tennis Courts** at Central Park

Non-reserved use	Free
Reserved use per court hour	\$6

## Special Event Use of Park

Persons wishing to conduct a special event at any of the Lancaster County Parks must complete and submit a Special Event Application including a \$15 application fee.

<u># of Participants</u>	<u>Public/Service</u>	<u>Private</u>
50 or less	\$39	\$56
51-100	\$73	\$113
101-300	\$146	\$220
301-500	\$293	\$443
501-1000	\$574	\$845
1001 and up	Call	Call

Labor Fees: The Department reserves the right to assess a \$56 per man-hour additional charge when maintenance and/or ranger services are deemed necessary.

### On-Site Filming and/or Commercial Photography

Up to 4 hours	\$375
Each additional hour	\$75

*Payment for County Park services can be made over the phone with credit card, or in person with cash, check, or credit card.*

## Environmental Education Program

### Public/Service Resident Group:

In Park	Up to 1 hour	\$48
	Each additional hour	\$36
	Each additional 1/2 hour	\$20
On Group Site*	Up to 1 hour	\$69
	Each additional hour	\$39
	Each additional 1/2 hour	\$22

### Private Resident Group:

In Park	Up to 1 hour	\$83
	Each additional hour	\$59
	Each additional 1/2 hour	\$33
On Group Site*	Up to 1 hour	\$95
	Each additional hour	\$64
	Each additional 1/2 hour	\$35

### Non-Resident Group:

In Park	Up to 1 hour	\$88
	Each additional hour	\$63
	Each additional 1/2 hour	\$37
On Group Site*	Up to 1 hour	\$108
	Each additional hour	\$69
	Each additional 1/2 hour	\$39

*\*Mileage for on-site programs is billed at current IRS rates; the first 7.5 miles (15 miles round-trip) are free.*

## Premium Program Additional Fees

### Canoe Program

- Equipment surcharge per program      \$67
- All canoe programs require 2 Naturalists
- Minimum of 8 people; maximum of 20

### Craft Program

- Materials surcharge (per program, up to 30 ppl)      \$7

### Edible Insect Program

- Materials surcharge (per program, up to 30 ppl)      \$16

### GPS Program

- Equipment set-up surcharge per Naturalist      \$17
- Maximum of 30 people per Naturalist

### Team Building Program

- Equipment set-up surcharge per Naturalist      \$13