



## NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the County of Lancaster will not discriminate against qualified individuals with disabilities on the basis of disability in the County's services, programs, or activities.

**Employment:** The County of Lancaster does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

**Effective Communication:** The County of Lancaster will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the County of Lancaster's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** The County of Lancaster will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the County of Lancaster offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the County of Lancaster, should contact the ADA Coordinator listed herein as soon as possible but no later than 48 hours before the scheduled event.

County of Lancaster  
Human Resources  
ATTN: Darlene Ortiz, ADA Coordinator  
150 North Queen Street, Suite 312  
Lancaster, PA 17603  
Phone: (717) 299-8310  
Relay Service TTY/TDD: 711 or (800) 654-5984  
Fax: (717) 293-7269  
Email: [ADACoordinator@co.lancaster.pa.us](mailto:ADACoordinator@co.lancaster.pa.us)

The ADA does not require the County of Lancaster to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden. Complaints that a program, service, or activity of the County of Lancaster is not accessible to persons with disabilities should be directed to the ADA Coordinator.

The County of Lancaster will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.